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How to Complete an Affidavit of Self-Employment and Income

Sworn Proof of Income for Visas, Embassies, Leases, and Benefits

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR AFFIDAVIT OF SELF-EMPLOYMENT.

About this form. Self-employed people, freelancers, and small business owners do not get pay stubs or an employer letter. Embassies, landlords, schools, and benefit programs often accept a **sworn, notarized statement** of your work and income instead, usually with supporting records. For documents used abroad, add an apostille. **First Choice handles both.**

1. **Gather your records first**
   Have your most recent tax return, 1099s, and bank statements handy so your numbers match your records.
2. **Describe your business**
   Enter your business name (or “sole proprietor”), type of work, start date, and any license or EIN.
3. **Fill in the income table**
   Use the periods the organization asks for. Gross is total income; net is after business expenses.
4. **List attachments and the purpose**
   Attach the supporting records requested and state who the affidavit is for.
5. **Sign under oath in front of a notary**
   Do **not** sign ahead of time. Bring a current government-issued photo ID. We come to you.
6. **Apostille if it is going abroad**
   For embassies and foreign authorities, the California Secretary of State can attach an apostille. **Ask us when you book.**

Good to Know

- Be accurate: your numbers should match your tax returns. A false statement is perjury and can harm your application.
- Some organizations require a letter from a CPA or tax preparer instead of, or in addition to, this affidavit.
- Keep a copy of everything you submit.

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SCAN TO BOOK

Questions about this document? Talk to an attorney. Gavrilov & Brooks Law Firm has attorneys licensed in California, Nevada, and other states. Phone and video consultations are available. **(916) 504-0529** · **www.gavrilovlaw.com**

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YOUR FORM BEGINS ON THE NEXT PAGE

AFFIDAVIT OF SELF-EMPLOYMENT AND INCOME

Sworn Statement of Self-Employment, Business, and Income

State of California)
County of _____) ss.

I, the undersigned affiant, being first duly sworn according to law, depose and say:

1. Affiant.

_____ _____
(full legal name) (date of birth)

_____
(home address, city, state, ZIP)

2. Self-employment. I am self-employed and have been since

_____ _____
(month and year) (business name, or "self / sole proprietor")

_____ _____
(type of work or business) (business address or "from home")

_____
(business license, EIN, or permit number, if any)

3. Income. My income from self-employment is approximately:

Period	Gross income	Net income (after business expenses)

(Write the period in each row, e.g., "2025 calendar year", "January–June 2026", or "average per month".)

4. Records. I report this income to the IRS (mark if true) ☐, and I can provide supporting records such as tax returns, 1099 forms, bank statements, or invoices. The following are attached:

_____
(list attachments, or "none")

5. Purpose. This affidavit is made for:

_____
(e.g., visa application, embassy, lease, school, benefits, loan)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ , at _____
(date) (city and state)

_____ _____
(signature of affiant) (printed name)

Sign only in front of the notary, who will place you under oath and complete the jurat on the next page.

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JURAT

For use abroad, an apostille from the California Secretary of State may be attached after notarization.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____ , 20 _____

by _____

(name(s) of signer(s))

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal)

Signature _____