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How to Complete Your California Revocation of Power of Attorney

Revocation under California Probate Code Sections 4151 and 4153

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR REVOCATION OF POWER OF ATTORNEY.

About this form. Use this form to cancel a **financial** power of attorney you signed earlier, or to remove one or more of the agents named in it. California lets you revoke a power of attorney at any time by a signed writing, as long as you have the capacity to do so. It does **not** cancel an Advance Health Care Directive — that has its own revocation form. If you are replacing your power of attorney, you can sign the new one at the same appointment.

1. **Identify yourself and the power of attorney (Page 1, Sections 1–2)**
   Enter your name and address, the date you signed the original power of attorney, and the agent(s) named in it. A copy of the original in front of you makes this easier.
2. **Was it recorded? (Section 2)**
   If your agent used the power of attorney for real estate, it was probably recorded with a County Recorder. Enter the county, recording date, and document number — they appear on the recorder's stamp on the first page of the recorded copy.
3. **Choose what you are revoking (Section 3)**
   Mark (a) to cancel the entire power of attorney, or (b) to remove only certain agents and keep the rest of it in effect.
4. **Sign in front of a notary (Section 5 and Page 3)**
   Do **not** sign ahead of time. Bring a current government-issued photo ID. A notarized revocation is accepted far more readily by banks, and it is required if the revocation will be recorded.
5. **Record it if the original was recorded**
   Under California Civil Code Section 1216, a recorded power of attorney is not revoked for real estate purposes until the revocation is also notarized and recorded in the same county. Fill in the "When Recorded Mail To" box on Page 1 and take the original to that County Recorder. Recording fees apply.
6. **Notify your agent and everyone who relied on it**
   Your agent and third parties are protected for acts taken before they learn of the revocation. Send a copy to your agent and to each bank or institution, using the optional Notice letter at the end of this packet.

After It's Notarized

- Keep the signed original (or the recorded original once the recorder returns it) with your important papers.
- Ask your agent to return the original power of attorney and all copies, and keep a record of who you notified and when.
- Consider signing a new power of attorney if you still want someone to handle your financial affairs.

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SCAN TO BOOK

Questions about this document? Talk to an attorney. Gavrilov & Brooks Law Firm has attorneys licensed in California, Nevada, and other states. Phone and video consultations are available. **(916) 504-0529** · **www.gavrilovlaw.com**

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RECORDING REQUESTED BY:

_____

WHEN RECORDED MAIL TO:

Name _____

Address _____

City, State, ZIP _____

SPACE ABOVE THIS LINE FOR RECORDER'S USE

REVOCATION OF POWER OF ATTORNEY

(California Probate Code Sections 4151 and 4153; Civil Code Section 1216)

1. PRINCIPAL

I, the undersigned principal, make this revocation of power of attorney.

_____
(full legal name of principal)

_____ _____ _____ _____
(address) (city) (state) (ZIP Code)

2. POWER OF ATTORNEY BEING REVOKED

The power of attorney I am revoking (the "Power of Attorney") is identified as follows:

_____ _____
(date the power of attorney was signed) (type of power of attorney, e.g., Uniform Statutory Form, durable, limited)

_____
(name(s) of agent(s) / attorney(s)-in-fact named in it)

_____
(name(s) of any successor or alternate agent(s) named in it, if any)

If the Power of Attorney was recorded, it was recorded in the Office of the County Recorder of:

_____ _____ _____
(county) (recording date) (document / instrument number)

3. WHAT I REVOKE (mark one)

☐ **(a) Entire Power of Attorney.** I revoke the Power of Attorney in its entirety, together with all authority granted under it to every agent, successor agent, and alternate agent named in it.

☐ **(b) One or more agents only.** I revoke only the authority of the following agent(s) under the Power of Attorney. The Power of Attorney otherwise remains in effect.

_____
(name(s) of agent(s) whose authority is revoked)

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4. EFFECT AND NOTICE

This revocation is effective immediately upon my signing it. Any agent whose authority is revoked shall immediately stop acting on my behalf under the Power of Attorney. I request that the agent return to me the original and all copies of the Power of Attorney and provide me with an accounting of all transactions made on my behalf.

Any third party who receives a copy of this revocation may rely on it. I understand that a third party who acts in good faith under the Power of Attorney without actual knowledge of this revocation is protected as provided in California Probate Code Section 4300 and following, and that I should give notice of this revocation to my agent and to every person or institution that has relied on, or may rely on, the Power of Attorney.

This revocation applies only to the Power of Attorney identified above. It does not revoke any advance health care directive or power of attorney for health care that I have signed.

5. SIGNATURE

Signed this _____ day of _____ , 20 ____ , at _____
(city and state)

X _____ _____
(signature of principal) (printed name of principal)

This revocation must be acknowledged before a notary public if it will be recorded (Civil Code Section 1216). See the Certificate of Acknowledgment on the next page.

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CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____

(here insert name and title of the officer)

personally appeared _____

, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Seal)

Signature _____

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NOTICE OF REVOCATION OF POWER OF ATTORNEY

Optional cover letter — send with a copy of your signed revocation to your agent and to each bank or institution. This page is not part of the recorded document.

_____
(date)

_____
To: (name of agent, bank, or institution)

_____ _____ _____ _____
(address) (city) (state) (ZIP Code)

_____
Re: account or reference number (if any)

Please be advised that I have revoked the power of attorney described below. A copy of my signed Revocation of Power of Attorney is enclosed.

_____ _____
(date the power of attorney was signed) (name(s) of agent(s) whose authority is revoked)

Effective immediately, please do not accept any instructions, signatures, or transactions from the agent(s) named above acting under that power of attorney. Please update your records accordingly and contact me if you have any questions.

Sincerely,

_____ _____
(signature) (printed name)

_____ _____
(phone) (email)

DELIVERY RECORD (keep for your files)

Sent to	Method (mail, hand, email)	Date sent

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