FIRST CHOICE
YOUR TRUSTED SERVICE

First Choice Mobile Notary & Apostille
(866) 828-6856
Book an Appointment Online
www.firstchoicenotary.com

How to Complete Your Florida Acceptance of Trusteeship

Acceptance of Trusteeship (Section 736.0701, Florida Statutes)

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. A person named as trustee becomes trustee by accepting the role. This sworn **acceptance of trusteeship** documents the date you accepted and why you are serving, which banks and title companies often require from successor trustees.

1. **Identify the trust and your role**
   Enter the trust name and date, and check whether you are an initial, successor, or co-trustee.
2. **Explain how the vacancy arose (successor trustees)**
   If you are a successor trustee, state why the prior trustee stopped serving, such as death, incapacity, or resignation, and attach any supporting document.
3. **Sign in front of a notary**
   Bring a current, government-issued photo ID.

After It's Signed

- Keep the original with the trust records and give copies to co-trustees and, if required, to the qualified beneficiaries.
- Banks and title companies will usually also ask for a Certification of Trust. We have a free form for that.
- As trustee, you have legal duties to the beneficiaries under Florida law. Speak with an attorney about your responsibilities.

Need a Notary? We Come to You.

Homes • Hospitals • Care Facilities • Offices
Mobile Notary & Apostille Services
Florida-Commissioned Notaries • Serving Florida

Call us anytime
(866) 828-6856
Book an Appointment Online
www.firstchoicenotary.com

Have questions about this document? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**. Main headquarters: 2315 Capitol Avenue, Sacramento, CA 95816.

This form is provided as a free convenience. First Choice Mobile Notary & Apostille is not a law firm, and a notary public who is not an attorney cannot give legal advice or help you decide what to write on this form. These instructions are general information only and are not legal advice. If you have questions about your situation, consult a licensed Florida attorney. © 2026 First Choice Mobile Notary & Apostille. All rights reserved. This form may be filled in and printed for personal use; it may not be copied, altered, or redistributed for commercial purposes.

ACCEPTANCE OF TRUSTEESHIP

(Section 736.0701, Florida Statutes)

I, (name of trustee) _____ Address _____

accept appointment as trustee of the following trust and agree to serve and to perform the duties of trustee in accordance with the terms of the trust and the Florida Trust Code:

Name of trust _____ Date of trust instrument _____

I am accepting as (check one):

- ☐ initial trustee.
- ☐ co-trustee, serving with:

Name of co-trustee(s) _____

- ☐ successor trustee, because the prior trustee named below has (check one):

Name of prior trustee _____

  - ☐ died (death certificate attached);
  - ☐ become incapacitated (supporting documentation attached);
  - ☐ resigned (resignation attached);
  - ☐ other:

Explain _____

I accepted the trusteeship as of the following date:

Effective date of acceptance _____

X _____ Printed name _____

Signature of trustee

© 2026 First Choice Mobile Notary & Apostille • Serving Florida • (866) 828-6856 | www.firstchoicenotary.com

NOTARY ACKNOWLEDGMENT

State of

County of

The foregoing instrument was acknowledged before me by means of

physical presence or

online notarization,

this day of

month

year

by (name of trustee)

as (type of authority, e.g. officer, trustee, attorney in fact)

for (name of party on whose behalf the instrument was executed)

Personally Known OR

Produced Identification

Type of identification produced

X

Signature of Notary Public

(Notary seal)

Print, type, or stamp commissioned name of Notary Public

Commission number

Commission expires

© 2026 First Choice Mobile Notary & Apostille • Serving Florida • (866) 828-6856 | www.firstchoicenotary.com