FIRST CHOICE
YOUR TRUSTED SERVICE

First Choice Mobile Notary & Apostille
(866) 828-6856
Book an Appointment Online
www.firstchoicenotary.com

How to Complete Your Georgia LLC Resolution

Written consent of members or managers

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR RESOLUTION.

About this form. An LLC resolution documents that the members or managers **approved an action and authorized someone to sign** for the company, such as opening a bank account, buying or selling property, signing a lease or taking a loan. Banks and title companies often require it notarized.

1. **LLC details**
   Enter the exact legal name and state of organization.
2. **Who is signing**
   Check whether all members, the managers or a voting majority are adopting the resolution, as your operating agreement requires.
3. **The resolution**
   State what was approved and who may sign.
4. **Sign before a notary**
   Each member or manager signing should bring a current photo ID.

Signing requirements: Signed by the members or managers before a notary public.

After It's Signed

- Keep the original with your LLC records and give copies to the bank or institution.
- Need it for use in another country? We can obtain an apostille from the Georgia Superior Court Clerks' Cooperative Authority for you.

Need a Notary? We Come to You.

Homes • Hospitals • Care Facilities • Offices
Mobile Notary & Apostille Services

Georgia-Commissioned Notaries • Serving Georgia

Call us anytime
(866) 828-6856
Book an Appointment Online
www.firstchoicenotary.com

Have questions about your LLC Resolution? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

This form is provided as a free convenience. First Choice Mobile Notary & Apostille is not a law firm, and a notary public who is not an attorney cannot give legal advice or help you decide what to write on this form. These instructions are general information only and are not legal advice. If you have questions about your situation, consult a licensed Georgia attorney. © 2026 First Choice Mobile Notary & Apostille. All rights reserved. This form may be filled in and printed for personal use; it may not be copied, altered, or redistributed for commercial purposes.

LLC RESOLUTION AND AUTHORIZATION

Written Consent of Members or Managers • State of Georgia

Name of limited liability company

State of organization

Principal office address

The undersigned, being (check one) [ ] all of the members [ ] the manager(s) [ ] members holding the required voting interest of the LLC, consent to and adopt the following resolution(s) as of _____, under the LLC's operating agreement and the Georgia Limited Liability Company Act (O.C.G.A. Title 14, Chapter 11):

RESOLVED, that

FURTHER RESOLVED, that the following person(s) are authorized to sign all documents and take all actions on behalf of the LLC to carry out these resolutions:

Name

Title (member / manager / officer)

Name

Title

The undersigned certify that the LLC is in good standing and that these resolutions have not been modified or rescinded.

SIGNATURES OF MEMBERS / MANAGERS

Sign only in front of the notary.

X _____

Signature

Printed name and title

X _____

Signature

Printed name and title

X _____

Signature

Printed name and title

X _____

Signature

Printed name and title

Member's initials: _____

© 2026 First Choice Mobile Notary & Apostille • Serving Georgia • (866) 828-6856 | www.firstchoicenotary.com

NOTARY ACKNOWLEDGMENT

State of Georgia
County of _____

On _____ (date), before me, the undersigned notary public, personally appeared _____ (name of member(s) or manager(s)), who proved to me on the basis of satisfactory evidence to be the person whose name is signed on this document and who acknowledged that he, she or they signed it voluntarily for its stated purpose.

_____ (Seal)
Signature of notary public

_____
Printed name of notary public

Notary Public, _____ County, Georgia
My commission expires: _____

Notary seal

© 2026 First Choice Mobile Notary & Apostille • Serving Georgia • (866) 828-6856 | www.firstchoicenotary.com