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How to Use the Georgia Notary Acknowledgment Certificate

Loose certificate for Georgia notaries public

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR CERTIFICATE.

About this form. This is a loose **acknowledgment certificate for Georgia notaries** to attach when a document has no notarial wording or the wording does not meet Georgia requirements. An acknowledgment confirms the signer's identity and that the signer signed voluntarily; it is not an oath.

1. **Complete the venue**
   Enter the county where the notarization takes place.
2. **Identify the signer**
   Enter the date, the signer's name and how identity was proven.
3. **Describe the document**
   Fill in the document title, date and number of pages so the certificate cannot be moved to another document.
4. **Sign and seal**
   Sign exactly as commissioned and apply your seal or stamp.

Signing requirements: Completed, signed and sealed by a Georgia notary public.

After It's Signed

- Record the notarization in your journal if you keep one, and staple the certificate to the document.

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Have questions about Georgia notarial certificates? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

This form is provided as a free convenience. First Choice Mobile Notary & Apostille is not a law firm, and a notary public who is not an attorney cannot give legal advice or help you decide what to write on this form. These instructions are general information only and are not legal advice. If you have questions about your situation, consult a licensed Georgia attorney. © 2026 First Choice Mobile Notary & Apostille. All rights reserved. This form may be filled in and printed for personal use; it may not be copied, altered, or redistributed for commercial purposes.

NOTARY ACKNOWLEDGMENT CERTIFICATE

For use by Georgia notaries public

State of Georgia
County of _____

On _____ (date), before me, _____ (name of notary), the undersigned notary public, personally appeared _____ (name of signer), who [ ] is personally known to me or [ ] produced government-issued photo identification, _____ (type of ID), pursuant to O.C.G.A. § 45-17-8(e), and acknowledged that he, she or they signed the attached document voluntarily for its stated purpose.

The signer acknowledged signing in the representative capacity of _____ (e.g., officer, trustee, attorney-in-fact) for _____.

_____ (Seal)
Signature of notary public

_____
Printed name of notary public

Notary Public, _____ County, Georgia
My commission expires: _____

Notary seal

DESCRIPTION OF ATTACHED DOCUMENT (RECOMMENDED)

This certificate pertains to the following document:

Title or type of document

Number of pages

Document date

Signer(s) other than named above

Attach this certificate securely to the document it relates to. A Georgia notary seal must be clearly legible and include the notary's name, "Notary Public," "Georgia" and the county of commission.

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