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How to Complete Your Georgia Acceptance of Appointment as Trustee

Revised Georgia Trust Code

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. This form records that a person has **agreed to serve as trustee** of a Georgia trust, whether as the first trustee, a co-trustee, or a successor trustee taking over after the original trustee died, resigned or became incapacitated. Banks and title companies often ask for a signed, notarized acceptance before dealing with a new trustee.

1. **Identify the trust**
   Enter the exact trust name, date and settlor(s) from the trust document.
2. **Your role**
   Check whether you are the initial, co- or successor trustee. A successor should name the prior trustee and why the change happened.
3. **Sign before a notary**
   Do **not** sign ahead of time. Bring a current government-issued photo ID.

Signing requirements: Signed by the trustee before a notary public.

After It's Signed

- Keep the original with the trust records. Give copies to the bank or title company along with a Certification of Trust.
- A successor trustee taking over after a death should also keep a certified death certificate with the trust records.

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Have questions about your Trust? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

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ACCEPTANCE OF APPOINTMENT AS TRUSTEE

Revised Georgia Trust Code • O.C.G.A. Chapter 12 of Title 53

TRUST

Name of trust

Date of trust instrument

Name(s) of settlor(s)

TRUSTEE

Full legal name

Telephone

Address

ACCEPTANCE

I, the undersigned, accept my appointment as (check one):

Initial trustee

Co-trustee

Successor trustee, succeeding _____, who has (died / resigned / become incapacitated / been removed)

of the trust named above, effective on the date below. I agree to administer the trust in good faith according to its terms and purposes and the interests of the beneficiaries, and in accordance with the Revised Georgia Trust Code (O.C.G.A. Chapter 12 of Title 53).

Effective date of acceptance

SIGNATURE

Sign only in front of the notary.

X _____

Signature of trustee

_____

Date

Printed name

Trustee's initials: _____

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NOTARY ACKNOWLEDGMENT

State of Georgia
County of _____

On _____ (date), before me, the undersigned notary public, personally appeared _____ (name of trustee), who proved to me on the basis of satisfactory evidence to be the person whose name is signed on this document and who acknowledged that he, she or they signed it voluntarily for its stated purpose.

_____ (Seal)
Signature of notary public

_____
Printed name of notary public

Notary Public, _____ County, Georgia
My commission expires: _____

Notary seal

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