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How to Complete Your Illinois Bill of Sale

General Bill of Sale (personal property)

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. A bill of sale records the sale of personal property, such as equipment, furniture, a trailer, or business assets, and proves the buyer now owns it.

1. **Fill in the parties and price (Page 1)**
   Enter the seller, buyer, price, and date.
2. **Describe the property (Page 1)**
   Include serial numbers or other identifying details.
3. **Sign in front of a notary**
   Do not sign ahead of time. Bring a current, government-issued photo ID for each person signing.

After It's Signed

- Each party keeps a signed original. For a car, truck, or motorcycle, use our Illinois Vehicle Bill of Sale.

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Have questions about this document? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

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BILL OF SALE

Seller:

Name | Address

Buyer:

Name | Address

For the sum of

Purchase price ($) | Paid by (cash, check, other) | Date of sale

the receipt of which is acknowledged, Seller sells and transfers to Buyer the following personal property:

Description (make, model, serial number, condition, quantity)

Seller warrants that Seller is the lawful owner of the property, has the right to sell it, and that it is free of all liens and encumbrances except:

Exceptions (write "None")

Except for the warranty of title above, the property is sold **"AS IS,"** without any other warranty, express or implied, including any warranty of merchantability or fitness for a particular purpose.

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Date

X

Seller

Printed name

X

Buyer

Printed name

NOTARY ACKNOWLEDGMENT

STATE OF ILLINOIS)
COUNTY OF) SS.

This instrument was acknowledged before me on

Date

by (name of seller and buyer)

X

Notary Public

Notary's printed name

My commission expires

(Notary seal)

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