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How to Complete Your Illinois Release of Mortgage or Lien

Release of Mortgage or Lien (Illinois real estate)

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. When a loan secured by Illinois real estate is paid off, the lender or holder signs a release so the public records show the mortgage or lien is gone. Private lenders and seller-financed loans often need it.

1. **Who signs**
   The **lienholder** (lender or current holder), not the owner. A company signs through an authorized officer.
2. **Fill in the mortgage and property (Pages 1–2)**
   Enter the mortgage date, amount, and recording document number, and the legal description and PIN.
3. **Sign in front of a notary (Page 3)**
   Bring a current, government-issued photo ID. The notary block works for an individual or a company representative.

After It's Signed

- Record the original with the county recorder (or county clerk) where the property is located.
- Give the recorded release to the owner, who should keep it with the deed.

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Have questions about this document? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

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RELEASE OF MORTGAGE OR LIEN

State of Illinois

Above space for Recorder's use only

This instrument was prepared by:

Name

Address

After recording, mail to:

Name

Address

Send subsequent tax bills to:

Name

Address

LIENHOLDER (mortgagee or current holder):

Name

Address

BORROWER (mortgagor / owner):

Name(s)

Address

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MORTGAGE OR LIEN RELEASED:

Type (mortgage, lien, other)

Dated

Original amount ($)

Recorded as document number

County where recorded

Recording date

PROPERTY: situated in the County of

County

in the State of Illinois, legally described as:

Permanent Index Number(s) (PIN)

Common address

The lienholder, being the owner and holder of the debt secured by the mortgage or lien described above, certifies that the debt has been paid in full, and hereby releases, cancels, and discharges the mortgage or lien and releases the property from it. The recorder is authorized to note this release on the record.

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Dated

X

Lienholder (or authorized signer)

Printed name

Title, if signing for a company

NOTARY ACKNOWLEDGMENT

STATE OF ILLINOIS)
COUNTY OF) SS.

This instrument was acknowledged before me on

(date)

by (name of signer)

individually; or

as the representative named below, on behalf of the entity:

as (title)

of (name of entity)

X

Notary Public

(Notary seal)

Notary's printed name

My commission expires

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