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How to Complete Your Illinois Scrivener's Affidavit

Scrivener's Affidavit of Correction (Illinois)

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. A scrivener's affidavit corrects a minor clerical error in a recorded document, such as a misspelled name or a typo in the legal description, without a new deed.

1. **Fill in the top boxes (Page 1)**
   Enter who prepared the document and where to mail it after recording. Leave the large box at the top right blank for the recorder.
2. **Describe the error and correction (Pages 1–2)**
   Identify the recorded document and the exact correction.
3. **Swear before a notary**
   Bring a current, government-issued photo ID.

After It's Signed

- Record the original with the County Recorder (Cook County: the Clerk's Recordings Division) where the property is located.
- Errors that change who owns the property or what is conveyed usually need a corrective deed instead. Ask your title company.

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Illinois-Commissioned Notaries

SCAN TO BOOK

Questions about this document? Talk to an attorney. Gavrilov & Brooks Law Firm has attorneys licensed in multiple states. Phone and video consultations are available, wherever you are. **(916) 504-0529** · **www.gavrilovlaw.com**

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YOUR FORM BEGINS ON THE NEXT PAGE

SCRIVENER'S AFFIDAVIT

State of Illinois

Above space for Recorder's use only

This instrument was prepared by:

Name

Address

After recording, mail to:

Name

Address

Send subsequent tax bills to:

Name

Address

Name of affiant

Address

being first duly sworn on oath, states:

1. Affiant prepared, signed, or has personal knowledge of the recorded document below:

Title of document

Recorded as document no. and date

Affiant's initials: _____

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2. The document contains the following clerical (scrivener's) error:

3. The correct information is:

4. The error was unintentional, and this correction does not change the intent of the parties or convey any additional interest.

the following described real estate situated in the County of

County

in the State of Illinois:

Legal description (attach Exhibit A if more space is needed)

Permanent Index Number (PIN)

Common address

X

Affiant

Printed name

JURAT

STATE OF ILLINOIS)
COUNTY OF) SS.

Signed and sworn to (or affirmed) before me on

(date)

by (name(s) of affiant)

X

Notary Public

(Notary seal)

Notary's printed name

My commission expires

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