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How to Complete Your Illinois Visa Invitation Letter

Notarized Letter of Invitation for Visitor Visa

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. Relatives and friends applying for a U.S. visitor visa are often asked for an invitation letter from their host. A notarized letter carries more weight with consular officers.

1. **Fill in host and visitor details (Page 1)**
   Use names exactly as on passports.
2. **Attach supporting documents**
   Visitors often include proof of the host's status, a copy of the host's ID, and, if paying expenses, a financial support affidavit.
3. **Sign in front of a notary**
   Do not sign ahead of time. Bring a current, government-issued photo ID for each person signing.

After It's Signed

- Send the original to the visitor to present at the visa interview.
- For use in another country, the notarized document may need an apostille from the Illinois Secretary of State. We can handle this for you.

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Have questions about this document? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

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LETTER OF INVITATION

Date

To: Embassy or Consulate of (country) / Visa Officer

Host (person inviting):

Full name

U.S. status (citizen, resident, visa)

Telephone

Address in Illinois

Occupation / employer

Visitor(s) invited:

Full name

Date of birth

Passport number

Relationship to host

Additional visitor (optional)

Date of birth

Passport number

Relationship

Visit:

Purpose of visit

Arrival date

Departure date

I invite the person(s) named above to visit me in the United States for the purpose and dates stated. During the visit, the visitor(s) will stay at my address above.

I will provide lodging and meals.

I will pay the following expenses:

Describe (airfare, medical insurance, other)

I understand that the visitor(s) must comply with the terms of any visa issued and return home before it expires. I confirm the information in this letter is true and correct.

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Date

X

Signature of host

Printed name

NOTARY ACKNOWLEDGMENT

STATE OF ILLINOIS)
COUNTY OF) SS.
)

This instrument was acknowledged before me on

Date

by (name of host)

X

Notary Public

(Notary seal)

Notary's printed name

My commission expires

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