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How to Complete a Nevada Acceptance of Trusteeship

Taking Over as Successor Trustee

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR NEVADA ACCEPTANCE OF TRUSTEESHIP.

About this form. When a trustee dies, becomes incapacitated, or resigns, the successor trustee takes over. A signed written acceptance, together with a certification of trust, is what banks and title companies usually ask for.

1. **Gather the trust and proof of vacancy**
   Death certificate, incapacity letters, resignation, or court order.
2. **Fill in the trust and prior trustee**
   Use exact names and dates.
3. **Show how you were appointed**
   Note the trust section or attach the appointment.
4. **Sign before a Nevada notary**
   Do **not** sign ahead of time. Bring a current government-issued photo ID. Our Nevada-commissioned notaries come to you.
5. **Prepare companion documents**
   A Certification of Trust, and an Affidavit of Successor Trustee if the trust owns Nevada real estate.
6. **Know your duties**
   Trustees must notify beneficiaries and keep accounts; ask an attorney about deadlines.

Good to Know

- Keep trust funds separate from your own.
- You may hire professionals and generally pay them from the trust.
- Talk to an attorney before acting if you are unsure.

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SCAN TO BOOK

Questions about this document? Talk to an attorney. Gavrilov & Brooks Law Firm has attorneys licensed in Nevada, California, and other states. Phone and video consultations are available. **(916) 504-0529** · **www.gavrilovlaw.com**

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YOUR FORM BEGINS ON THE NEXT PAGE

ACCEPTANCE OF TRUSTEESHIP

By Successor Trustee

THE TRUST

_____ _____

(exact name of trust) (date of trust)

_____

(name(s) of settlor(s) / trustor(s))

_____

(name(s) of prior trustee(s))

1. Vacancy: ☐ death ☐ incapacity ☐ resignation ☐ other: _____ of the prior trustee.

2. I, the undersigned,

_____ _____

(full name of successor trustee) (address)

am appointed successor trustee by ☐ the trust instrument, Article/Section _____ ☐ written appointment (attached) ☐ court order (attached).

3. I accept the trusteeship of the trust named above, effective _____, and agree to administer the trust according to its terms and Nevada law.

Dated: _____

_____ _____

(signature of successor trustee) (signature of co-trustee, if any)

_____ _____

(printed name) (printed name)

Sign in front of the notary public, who will complete the acknowledgment on the next page.

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CERTIFICATE OF ACKNOWLEDGMENT

(Nevada Revised Statutes Section 240.166)

State of Nevada)

County of _____)

This instrument was acknowledged before me on _____ by

(date)

_____ .

(name(s) of person(s))

_____

(Signature of notarial officer)

_____

(Title and rank (optional))

(Seal, if any)

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