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How to Complete a Pennsylvania General Release

General Release of All Claims

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. A general release ends a dispute: one party gives up all claims about a specific matter, usually in exchange for payment. It is used for minor accidents, property damage, business disputes and private settlements.

1. **Identify both parties**
   Full names and addresses.
2. **Describe the matter precisely**
   The release covers only what you describe.
3. **State the payment**
   The amount or other consideration given.
4. **Sign before a notary**
   Notarization proves who signed. Bring a current photo ID.

Signing requirements: Signed by the releasor (and the releasee if required) before a notary.

After It's Signed

- A release is generally final. For injury claims, speak with an attorney before signing.

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Have questions about your Release? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

This form is provided as a free convenience. First Choice Mobile Notary & Apostille is not a law firm, and a notary public who is not an attorney cannot give legal advice or help you decide what to write on this form. These instructions are general information only and are not legal advice. If you have questions about your situation, consult a licensed Pennsylvania attorney. © 2026 First Choice Mobile Notary & Apostille. All rights reserved. This form may be filled in and printed for personal use; it may not be copied, altered, or redistributed for commercial purposes.

GENERAL RELEASE

Commonwealth of Pennsylvania • Release of all claims

Releasor (person giving up claims)

Address

Releasee (person or company being released)

Address

1. Matter released. This release concerns the following incident, dispute, agreement or claim:

Date of incident or dispute

2. Payment. In exchange for this release, the releasee pays the releasor the following, receipt of which is acknowledged:

Amount ($) or other consideration

3. Release. The releasor, for the releasor and the releasor's heirs, executors, administrators and assigns, releases and forever discharges the releasee and the releasee's heirs, agents, employees, insurers, successors and assigns, from all claims, demands, damages, actions and causes of action of any kind, known or unknown, arising out of the matter described above.

4. No admission. This release is a compromise and is not an admission of liability by anyone.

5. Entire agreement. This release is the entire agreement on this matter. The releasor has read it, understands it, has had the opportunity to consult an attorney, and signs it voluntarily. It is governed by Pennsylvania law.

Additional terms (optional)

X

Releasor signature

X

Releasee signature (if required)

Printed name and date

Printed name and date

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ACKNOWLEDGMENT

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

This record was acknowledged before me on _____ (date) by _____ (name(s) of individual(s)).

X _____
Signature of notarial officer

_____
Title of office (e.g., Notary Public)

_____ _____
My commission expires Commission number

(Notary seal)

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