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How to Complete a Pennsylvania Visa Invitation Letter

Sworn Visa Invitation Letter

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. Family and friends abroad who are applying for a U.S. visitor visa often bring an invitation letter from their U.S. host. A notarized letter carries more weight, and some foreign countries require one when a U.S. resident invites a visitor to that country.

1. **Address it to the right consulate**
   Use the embassy or consulate where the guest will apply.
2. **Fill in host and guest details**
   Names exactly as on passports.
3. **Describe the visit**
   Purpose, dates, and where the guest will stay.
4. **Sign under oath before a notary**
   Bring a current photo ID.

Signing requirements: Signed by the host under oath or affirmation before a notary.

After It's Signed

- Send the original to the guest, along with copies of your ID and proof of status if requested.

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Have questions about your Invitation Letter? To consult with an attorney, contact **Gavrilov & Brooks Law Firm** at **(916) 504-0529** or **www.gavrilovlaw.com**.

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VISA INVITATION LETTER

Commonwealth of Pennsylvania • Sworn letter of invitation

To (embassy or consulate, city, country)

Date

HOST (PERSON INVITING)

Full name

U.S. status

Phone

Address in the United States

Occupation / employer

GUEST (PERSON INVITED)

Full name (as on passport)

Date of birth

Passport no.

Address in home country

Relationship to host

VISIT

Purpose of visit

Arrival date

Departure date

Where the guest will stay (address)

Expenses during the visit will be paid by (check all that apply):

- ☐ The host (lodging, food and local transportation).
- ☐ The guest.
- ☐ The host will also pay airfare.

I, the host, being duly sworn (or affirmed), state that the information in this letter is true. I am inviting the guest for the purpose stated, and to the best of my knowledge the guest intends to return home before the end of the authorized stay. I understand that the decision to issue a visa rests solely with the consular officer.

Additional information (optional)

X

Host signature

Date

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JURAT

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

Signed and sworn to (or affirmed) before me on _____ (date) by _____ (name(s) of individual(s) making statement).

X _____
Signature of notarial officer

_____
Title of office (e.g., Notary Public)

_____ _____
My commission expires Commission number

(Notary seal)

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