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How to Complete Your Utah Memorandum of Lease

Memorandum of Lease (Utah)

INSTRUCTIONS — KEEP FOR YOUR RECORDS. DO NOT ATTACH THIS PAGE TO YOUR DOCUMENT.

About this form. A memorandum of lease is a short, recordable notice that a lease exists, protecting a tenant's long-term lease, renewal, or purchase rights against later buyers and lenders.

1. **Parties, lease, and property (Pages 1–2)**
   Enter the parties, term, rights, and legal description.
2. **Both sign before a notary (Page 3)**
   Bring a current, government-issued photo ID.

After It's Signed

- Record the original with the county recorder of the county where the property is located.

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Need legal advice about this Utah document? Gavrilov & Brooks Law Firm has a Utah-licensed attorney, with attorneys licensed in other states as well. Phone and video consultations are available. **(916) 504-0529** · **www.gavrilovlaw.com**

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MEMORANDUM OF LEASE

(Utah)

When recorded, mail to:

Name and address

Mail tax notice to:

Name and address of grantee

Tax ID / Parcel number

Landlord

Mailing address

Tenant

Mailing address

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Date of lease Term begins Term ends

Tenant’s rights (check all that apply):

Option(s) to renew:

Describe

Option to purchase

Right of first refusal

the following described tract of land in

County
State of Utah:

Legal description (attach Exhibit A if more space is needed)

Property address (for reference)

This memorandum is signed for recording only, to give notice of the lease. It does not modify the lease, which controls if they conflict.

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X _____ X _____

Landlord Tenant

Printed name Printed name

NOTARY ACKNOWLEDGMENT

STATE OF UTAH)
) ss.
COUNTY OF)

On this day _____ of (month and year) _____

before me, the undersigned notary public, personally appeared

_____

name of landlord and tenant (or their representatives)

proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to this instrument, and acknowledged that he/she/they executed the same. Witness my hand and official seal.

X _____

Notary Public

(Notary seal)

Notary's printed name

Commission number My commission expires

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